

# Winchester School Policy

## Stand-down, Suspension, Exclusion and Expulsion

### Rationale

In accordance with the Education Stand-down, Suspension, Exclusion, and Expulsion Rules 1999 (Section 18AA of the Education Act 1989) the Board of Trustees will follow the following guidelines.

### Purposes

1. To provide a range of responses for cases of varying degrees of seriousness.
2. Minimise the disruption to a student's attendance at school and facilitate the return of the student to school when that is appropriate.
3. Ensure that individual cases are dealt with in accordance with the principles of natural justice.

### Guidelines

#### Stand-downs

A principal may stand-down a student more than once during a term or a year

A student cannot be stood-down for more than 5 school days in one term, and the total number of stand-down days for a student must not exceed 10 in one year

The principal should consider whether suitable arrangements have been made for the student to leave the school during the day of the stand-down

The principal will follow the procedures as outlined in **Flow Chart 2** of '*Guidance for Principals and Boards of Trustees on Stand-downs, Suspensions, Exclusions, and Expulsions. July 1999.*'

#### Suspension

A principal may suspend a student more than once during a term or a year

The Board of Trustees must meet within 7 days of the date of suspension to consider the suspension and decide the outcome

The principal will follow the procedures as outlined in **Flow Chart 3** of '*Guidance for Principals and Boards of Trustees on Stand-downs, Suspensions, Exclusions, and Expulsions. July 1999.*'

The Board will follow the procedures as outlined in **Flow Chart 4** of '*Guidance for Principals and Boards of Trustees on Stand-downs, Suspensions, Exclusions, and Expulsions. July 1999.*'

If a student fails to comply with any conditions imposed by the Board, the principal may ask the Board to hold a meeting to reconsider its initial decision

The Board will follow the procedures as outlined in **Flow Chart 6** of '*Guidance for Principals and Boards of Trustees on Stand-downs, Suspensions, Exclusions, and Expulsions. July 1999.*'

**Exclusion and Expulsion**

If the student is under 16 and is excluded, the principal is required, within 10 schools days, to try to arrange another suitable school that the student can reasonably conveniently attend  
Students can only be expelled if they are over the age of 16

The principal will follow the procedures as outlined in **Flow Chart 5** of *‘Guidance for Principals and Boards of Trustees on Stand-downs, Suspensions, Exclusions, and Expulsions. July 1999.’*

**Chairperson** ..... **Date** .....

Note: This policy must be updated on the school website when reviewed.