

# Emergency Evacuation

## Rationale

The Board of Trustees and school management recognise their statutory responsibilities under the Civil Defence Act 1983, to provide for pre and post- disaster action in the event of fire, earthquake and other hazard disasters.

In emergencies, the priorities are “the rescue of endangered persons in the premises, first aid to casualties occurring there, and the relief of distress”.  
(Civil Defence Act, 1983)

## Purpose

To provide an Emergency Response Plan that ensures the safety and well-being of pupils and staff in the event of an emergency.

To inform parents and caregivers regularly about the procedures for the supervision and safety of their children in the event of an emergency.

To ensure that all occupants of the school premises are familiar with the procedures to be followed in a fire, earthquake, or other emergency, through staff training and regular evacuation drills.

## Guidelines

1. Evacuation drills will be held once a term.
2. Drills for specific emergencies (earthquake, fire) will be held.
3. Staff will ensure that pupils are given information about the likely effects of emergencies and are familiar with all emergency procedures.
4. Staff and children will follow procedures as outlined in the Emergency Evacuation Procedures Booklet.

## Conclusion

The first priority in an emergency is the protection of life and the prevention of injury.

In accordance with the Civil Defence Act 1983 and Amendment Act 1989 and the Fire Safety and Evacuation of Buildings Regulations 1992 Winchester School has established emergency procedures to ensure that the safety and well-being of all pupils and staff is maintained during an emergency.

Reviewed 18 June 2018

Chairperson .....

NOTE: This policy needs to be updated on the school website.

